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CURRICULUM VITAE

Personal Information:

Name: Shaimaa Galal Shehata Eltelb

Date of Birth: January 23, 1988

Place of Birth: Egypt, Menoufia, Tala, Zorkan

Current Address: Egypt, Menoufia, Tala, Zorkan

Social Status: Married

Current Position: Assistant Lecturer in Linguistics, Department of English Language and Literature, Faculty of Arts, Menoufia University, Egypt

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Education:

2022	Registration of the PhD dissertation topic in linguistics, Department of English Language and Literature, Faculty of Arts, Menoufia University, Egypt. Topic title: "Lexical Bundles in Research Articles Written in English by International and Egyptian Researchers: A Cross-Linguistic and Cross-Disciplinary Corpus Linguistics Study". Pre-PhD in linguistics, Department of English Language and Literature, Faculty of Arts, Menoufia University, Egypt. Grade: B
2017	MA in Linguistics, Department of English Language and Literature, Faculty of Arts, Menoufia University, Egypt. Thesis Title: "The Acquisition of English Grammatical Collocations by Egyptian EFL Students". Grade: Distinction.
2012	Pre-MA, Department of English Language and Literature, Faculty of Arts, Cairo University, Egypt. Grade: Very Good (B).
2008	BA of Arts, Department of English Language and Literature, Faculty of Arts, Menoufia University, Egypt. Grade: Very Good with Honours.

Teaching Experience:

2017 – present	Assistant Lecturer at the Department of English Language and Literature, Faculty of Arts, Menoufia University, Egypt
2010-2017	Demonstrator at the Department of English Language and Literature, Faculty of Arts, Menoufia University, Egypt

Courses taught:

2010 – present	Language Lab Sessions in Listening and Reading Comprehension, Introductory Linguistics, Morphology, Applied Linguistics, Language Drills, Phonetics and Phonology, Language acquisition, Translation, Writing Skills, Grammar, and Essay Writing for students at the Department of English Language and Literature, Faculty of Arts and Faculty of Education as well as students in the English Language and Specialized Translation Program, Faculty of Humanities and Social Sciences, Menoufia National University.
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Training Courses:

July 5-6, 2022	Creative Thinking for Leaders, Faculty and Leadership Development Center, Menoufia University.
September 4-5, 2022	Mind Mapping Skills, Faculty and Leadership Development Center, Menoufia University.
September 11-12, 2022	Time Management and Meetings, Faculty and Leadership Development Center, Menoufia University.
September 18-19, 2022	Strategic Planning, Faculty and Leadership Development Center, Menoufia University.
2017	Concepts of Evaluation, Assessment & Testing. Trainer: Ibrahim Said, Former Director, Evaluation, Testing & Assessment Department (ETAD), School of Continuing Education (SCE), AUC. Department of English Language and Literature.
2017	Intended Learning Outcomes (ILOs) and Common European Framework of Reference. Trainer: Ibrahim Said, Former Director, Evaluation, Testing & Assessment Department (ETAD), School of Continuing Education (SCE), AUC. Department of English Language and Literature.

August 7-8, 2016	University and Society, Faculty and Leadership Development Center, Menoufia University.
August 9-10, 2016	Managing People, Faculty and Leadership Development Center, Menoufia University.
August 14-15, 2016	Using Technology in Teaching, Faculty and Leadership Development Center, Menoufia University.
August 16-17, 2016	Effective Presentation Skills, Faculty and Leadership Development Center, Menoufia University.
August 21-22, 2016	Local and Global Competitive Research Projects, Faculty and Leadership Development Center, Menoufia University.
August 23-24, 2016	Financial and Legal Aspects of University Affairs, Faculty and Leadership Development Center, Menoufia University.

Extra-Curricular Activities and Achievements:

- Participating in Quality Assurance and Accreditation of the Faculty of Arts, Menoufia University (2024 - present).
- Passing the full exams on the “Fundamentals of Digital Transformation”, held at the Electronic & Knowledge Services Centre, Menoufia University (July, 2023).
- Participating in Quality Assurance and Accreditation of the Department of English Language and Literature, Faculty of Arts, Menoufia University (2017-2024).
- Attending a Symposium held at the Faculty of Education, Menoufia University, on “Developing Curriculum and Methods of Teaching English for Specific Purposes (ESP) – its Researches and Society” (April 11, 2017).
- Attending the First International Conference at the Faculty of Arts, Menoufia University (November 6-8, 2016).
- Honored by the Department of English Language and Literature, Faculty of Arts, Menoufia University, for outstanding efforts in the department.

Publications:

- Eltelb, Shaimaa. “Lexical Bundles in Research Articles Written in English by International and Egyptian Researchers: A Cross-Linguistic and Cross-Disciplinary Corpus Linguistics Study” (to be published by Faculty of Arts Journal, Menoufia University, October, 2025).
- Eltelb, Shaimaa. “The Acquisition of English Grammatical Collocations by Egyptian EFL Students”. Faculty of Arts Journal, Menoufia University, July, 2017.

Research Interests:

- Applied Linguistics disciplines including:
- Discourse Analysis,
- Psycholinguistics,
- Sociolinguistics.

Skills:

- Microsoft Office
- Communication Skills

Languages:

Arabic and English