

ePortfolio Grading Rubric

criteria	exemplary	proficient	developing	beginning
completion of requirements	all components are completed: personal statement, section key concepts, each required selected work	portfolio is missing one component or one component is incomplete	portfolio is missing 2 components or 2 components are incomplete	portfolio is missing more than 2 components or the majority of components are only partially completed
selection of work	All work samples are clearly and directly related to the purpose of the eportfolio. A wide variety of artifacts is included.	Most work samples are related to the purpose of the eportfolio. A variety of artifacts is included.	Some of the work samples are related to the purpose of the eportfolio. At least two different types of artifacts is included.	None of the work samples are related to the purpose of the eportfolio. There is no variety in the type of artifacts included.
description/analysis/ reflection of work	Information/analysis is well written and all reflections illustrate deep thought and provide practical suggestions for future learning.	Information/analysis is complete but needing some revision and most reflections illustrate deep thought and provide practical suggestions for future learning.	Information/analysis is incomplete and needs revision and some reflections illustrate deep thought or provide practical suggestions for future learning.	Information is missing or incomplete and reflections do not illustrate deep thought or provide practical suggestions for future learning.
writing mechanics	no errors in grammar, capitalization, punctuation, or spelling	few errors in grammar, capitalization, punctuation, or spelling	many errors in grammar, capitalization, punctuation, or spelling	errors in grammar, capitalization, punctuation, or spelling distract the reader from understanding content
effort	a great deal of effort was put forth and the student made the project a priority	an acceptable effort was put forth and student showed a desire to complete the project successfully	minimal effort was put forth and student was not committed to completing the project	no effort was put forth; student required a great deal of peer or teacher support
timeliness	eportfolio completed on time	eportfolio is no more than 2 days late	eportfolio is up to one week late	eportfolio is handed in more than one week late